

BRADMORE PARISH COUNCIL

Confirmed Minutes of the Parish Council meeting held in
the Community Hall at 7:30 pm on Wednesday 1st July 2015

Present: Councillor R Adair (Chair)
Councillor K Buksmann (co-opted)
Councillor S Maxwell
Councillor J Nathanson
Councillor C Skoyles
The Clerk

- 1 APOLOGIES: Cllr R Colwill (holiday); Cllr F Cattell (business meeting)
- 2 NEW COUNCILLORS: Cllr Adair welcomed Kathryn Buksmann to the Parish Council after the Acceptance to Office form had been signed and witnessed by the Clerk. Cllr Buksmann agreed to receive an electronic copy of the Standing Orders and Code of Conduct. The Registered Interests form would be sent to the Borough Council by Cllr Buksmann.
- 3 DECLARATIONS OF INTEREST (Personal and Prejudicial): None

OPEN SESSION – No residents

- 4 MINUTES OF PREVIOUS MEETING
The Minutes of the Annual Council meeting held on Wednesday, 13th May 2015 were approved and signed with the following amendment: P2, Para 7 should read "The Minutes of the meeting held on Wednesday 6th May 2015 were approved and signed".
- 5 The Minutes of the Extraordinary meeting held on Tuesday, 2nd June 2015 were approved and signed.
- 6 UPDATE ON ITEMS
Cllr Maxwell reported the visit of the Dolphin Morris Men on 28th May 2015 was well attended (approximately 40 residents). The dancers received refreshments after their half hour performance, finishing with a comedy routine before leaving for Ruddington.
- 7 FINANCE
The Financial Statement had been circulated prior to the meeting. The NS&I balance of £4,4841.38 shown on the statement had still not been transferred to the HSBC account due rejection by NS&I of the "request to closure" form as having not been signed by authorised signatories. The Clerk received a letter of apology on the 1st July from NS&I apologising for their mistake and offering a goodwill payment of £75. The funds would be transferred within the next few days.

Transfer of £4,841.38 from NS&I to the HSBC current account of £3,121.32 totalled £7,962.70. After the goodwill payment of £75 and the approved payments of £737.43, the funds totalled £8,037.70. The Financial Statement was signed off by Cllr Adair.

HSBC Account – The signatories for the HSBC Account were Cllr Colwill (Primary User), and Cllrs Cattell and Nathanson. The Clerk was listed as signatory for the purpose only of conversing with the bank when necessary and the transferring of funds between accounts. All signatories had received their security devices. The Mandate form had been received for signing by the signatories.

he Quarterly Report for the period 1st April 2015 – 30th June 2015 had been circulated prior to the meeting.

8 PLANNING MATTERS – The following applications had been Granted Permission by RBC.

15/00692/FUL Mrs J Walker

Single storey contemporary garden room extn to south west internal side of house

The Farmhouse, Tofts Farm, Farmer Street, NG11 6PE

15/00701/FUL Mrs J Walker

Single storey rear extension (address as above)

15/00789/FUL Mr & Mrs David Archer

Rear conservatory and five windows (retrospective) at 27 Farmer Street, NG11 6PE

9 CORRESPONDENCE

Rushcliffe Borough Council

The Wind Energy Supplementary Planning Document (SPD) was adopted by the Borough Council on 9 June 2015.

NALC

DIS Extra (monthly newsletter) – circulated to councillors for information.

A welcome letter to new and returning Councillors had been received from the Chairman, Ken Browse.

Two dates being offered for new councillor training were not convenient for Cllr Buksmann, but she would be interested in attending when future dates were offered.

The Local Government Boundary Commission is asking for comment on draft proposals for new County Council division boundaries with a deadline of 10th August.

Copies of correspondence between Mr & Mrs Dickinson, British Gypsum and Fernwood Transport had been received in respect of the continuing problem of noisy lorries travelling along the A60 in the early morning. British Gypsum had responded by conducting a trial. Fernwood had agreed to a voluntary speed limit of 30mp; not travelling in convoy and, where possible, avoid sending empty wagons along the A60. Cllr Skoyles added that the noise was still quite bad on some mornings and suggested that monitoring the vehicles could take place between 7am and 8am if further complaints were received.

Mr David Archer had written to thank the Clerk and the Parish Council for their help in correcting the planning oversight by RBC over 18 years ago for the conservatory and replacement windows.

10 NEW COUNCILLOR TRAINING

Cllr Skoyles had attended the workshop and found it useful, particularly on the topic of engagement of residents. It was suggested that Cllrs could follow up delivery of the Welcome Pack by the Clerk to new residents, with a visit to introduce themselves.

Cllrs Skoyles and Maxwell had also found the recent Borough Council's forum on Engagement very useful.

11 CLERK'S APPRAISAL

Cllr Skoyles reported that this topic had been discussed at the New Councillor Training workshop. Increasing numbers of Clerks were being bullied which could be avoided by the Clerk having line managers. The Clerk would ask Cllr Cattell for appraisal forms as these weren't available from NALC.

- 12 NEW RESIDENTS – Restalrig House, 5 Far Street.
Refreshments (tea and cake) for new residents was suggested. Cllr Adair requested a plan of how to fund the idea be brought to the next meeting for discussion.

Only 67 houses had agreed to receive the electronic newsletter. No new residents over the past 18 months had elected to do so. Cllr Maxwell would visit the residents on her list to introduce herself and ask if they were receiving or would receive the electronic newsletter.

- 13 AMENITIES
Litter Day Saturday 3rd October 2015, 10am outside the Community Hall. It was agreed that sufficient bulbs had previously been planted so bulb planting would not take place this year.

The Clerk would arrange for a laminated sign to be sited at the top of Moor Lane warning of the presence of broken glass on the footpath. Cllr Buksmann offered to laminate the sign.

Volunteers were still needed for help with the flower bed on the A60.

- 14 FOOTPATH WARDEN
Report circulated prior to the meeting. Cllr Colwill and Nottinghamshire County Council had also carried out weed cutting where required.

- 15 POLICE PRIORITY SETTING GROUP/NEIGHBOURHOOD WATCH
The PPSG news for June had been circulated by the Clerk. The Parish had not had a Neighbourhood Watch person for approx 3 years. No volunteer had come forward after repeated requests (Newsletters and the Annual Parish Meetings). Cllr Maxwell requested further information on the role. Cllr Nathanson would look in her archives.

- 16 VISIBILITY MIRRORS
Residents had suggested the siting of visibility mirrors on blind corners at each end of Farmer Street (near the junction with Manor Farm Close and near the junction with Main Street). The Highways Department would not permit this on Council owned land. Cllr Adair added that landowner's permission and planning permission would be required if an individual wished to pursue the matter.

- 17 ANNUAL PARISH MEETING
Cllr Maxwell felt this had been a negative meeting and suggested refreshments could be served before the meeting so residents could take their drink to their seat. The horse shoe arrangement of the tables could be intimidating and suggested that Cllrs sit with residents, with the exception of the Chair and the Clerk. Cllr Adair suggested the format of the meeting be discussed nearer the time next year.

- 18 ELECTORAL REGISTER
The Clerk had circulated a final distribution list showing the areas of distribution of flyers by Cllrs.

- 19 DRAFT AGENDA – September 2015
"Meet and Greet" would be added to the Agenda.

- 20 DATES OF FUTURE MEETINGS
The Clerk had circulated a list of dates and venues prior to the meeting.

The meeting closed at 8:54 pm.

Signed:

Dated: