

BRADMORE PARISH COUNCIL

Minutes of the Parish Council meeting held in the
Community Hall at 7:30 pm on Wednesday 7th March 2018

Present: Councillor R Colwill (Chair and Footpath Warden)
Councillor F Cattell (Snow Warden)
Councillor M Curran
Councillor R Adair (Vice Chair)
Councillor J Aspin
Councillor S Maxwell
The Clerk
Rebecca Hague

- 1 APOLOGIES: Cllr J Nathanson (holiday)
- 2 DECLARATIONS OF INTEREST (Personal and Prejudicial): None
- 3 OPEN SESSION: No attendees
- 4 MINUTES OF PREVIOUS MEETING
The Minutes of the meeting held on Wednesday 10th January 2018 were approved and signed.

5 FINANCE

Council approved the following payments and the transfer of £1000 from the Reserve Account. Current balances: £6,701.75 (Reserve) and £143.18 (Community).

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|------------|--|--------|
| 07/03/2018 | PCC St Mary's Bunny (room hire 07/03/2018) | 20.00 |
| 07/03/2018 | M Mills (Clerk's Remuneration (Jan-Feb-Mar 2018)) | 360.83 |
| 07/03/2018 | HMRC (PAYE) (Jan-Feb-Mar 2018) | 90.20 |
| 07/03/2018 | R Colwill (refund for purchase of laptop (Transparency Code Fund)) | 324.92 |
| 07/03/2018 | R Colwill (refund for purchase of software package (ditto)) | 175.55 |

The final budget for 2018/2019 was presented and would be circulated to Councillors for approval by email after updated information had been received at the meeting.

The application from the Government's Transparency Code Funding for 2018 had been successful for the purchase of a laptop and Microsoft Package for the new Clerk.

The Clerk would prepare the End of Year documents for handover to the new Clerk.

As primary user, Cllr Colwill would initiate the required banking access for the new Clerk for the purpose of transfers and BACS payments.

6 ANNUAL RESIDENTS' MEETING/EARMARKED RESERVES

Thursday 10th May - Meeting to commence at 7 pm with Chairman's report.

Materials Recovery Facility talk, including Q/A)

Judith Speed (Update on the Events Group)

Discussion with residents on 3 projects. Close of meeting followed by refreshments.

Bunny and Bradmore Charities and the Bunny and Bradmore WI would to be asked to make a written report available at the meeting.

7 DATA PROTECTION

The Nottingham Assn of Local Councils was trying to source a Data Protection Officer service for parish and town councils in the area.

Councillors are aware of the 25th May deadline and that they will need to appoint a DPO. The Clerk was asked to contact Mike Elliott who had secured the services of a DPO for £150.

Cllrs felt that our data protection is limited to the matter of email addresses and recognises that it will require the Council to request the owner's consent for those we currently hold. Over the next few months the Clerk will be liaising with NALC and other Parish Councils to ascertain best practice for small Councils.

8 CORRESPONDENCE

RBC: Town and Parish Forum would now be held on 2nd May 2018.

A free service called "Connect" is being commissioned by Nottinghamshire County Council, with the main aim of keeping people independent in their own homes. The Clerk was asked to contact John Randall to check whether leaflets could be made available at the Community Hall. Leaflets would also be available from the Clerk upon request.

9 PLANNING MATTERS

17/03012/FUL Mr N Taggart Granted (RBC)
Single storey rear extn, single storey front extn, first floor front extn (revised scheme)
40 Farmer Street, Bradmore.

17/02373/FUL Mr J Day Application withdrawn
Erection of detached dwelling and detached outbuilding/garage at Land East of Farmer Street, Bradmore.

18/00340/VAR QD Commercial Group Holdings Ltd No Objection (PC)
Vary condition 2 of planning permission 17/00093/FUL to alter position of café at Cherry Lane Garden Centre, Pendock Lane, Bradmore.

The Clerk would contact Tom Pettit, RBC Planning Department, for advice on the regulations regarding the pruning, or total removal of mature trees, particularly in conservation areas, (i.e. at what stage is planning permission required and what action should be taken if planning permission is not obtained before work is carried out).

The Clerk was asked to write to RBC (Planning) and NCC (Highways) regarding the recent planning application by Cherry Lane Garden Centre for the extension of the coffee bar. If any planning application is submitted in the future to further expand the development of the site, the Parish Council requests that consideration should be given to the provision of a footway between the A60 and the Garden Centre entrance.

10 NEW RESIDENTS

The new Welcome Letter had been delivered to new residents on Loughborough Road and Far Street. One positive response received. A current resident had also requested to be added to the mailing list.

11 AMENITIES

Cllr Cattell would be presenting a bullet point winter plan at the next meeting. The storage of salt bags, following the Clerk's retirement was also discussed.

The Clerk had made a 2nd request to Via EM to investigate the source of the water running over the roadway at the end of Far Street. The Clerk was asked to contact John Randall, a longstanding resident of the village who may be able to offer some information.

The Clerk was asked to write to NCC Highways regarding the potholes at the North and South end of Farmer Street which were badly in need of repair.

12 FOOTPATH WARDEN

Report circulated. Cllr Colwill had removed the broken gate from the entrance to the field at the top of Littlemoor Lane which leads to the Rushcliffe Park.

13 CONTRACT FOR PARISH CLERK

Rebecca Hague received her contract for signing with effect from 1st April 2018.

14 DRAFT AGENDA (May Annual Council)

15 SCHEDULE OF FUTURE MEETINGS

Dates for 2018/2019 were circulated prior to the meeting.

Meeting closed at 8.50 pm

Signed:

Dated: