

BRADMORE PARISH COUNCIL

Confirmed Minutes of the Bradmore ANNUAL Council meeting held in
the Bradmore Community Hall at 6:45 pm on Wednesday 7th May 2014

Present: Councillor K Ackroyd (Chair)
Councillor M Curran (Vice Chair)
Councillor R Adair
Councillor F Cattell
Councillor J Nathanson
Councillor R Colwill
Councillor M Peregrine
The Clerk

- 1 APOLOGIES: None
- 2 DECLARATIONS OF INTEREST (Personal and Prejudicial):

OPEN SESSION

- 3 ELECTION OF OFFICERS
Councillor Ackroyd asked Councillor Adair to Chair the first item.

Chair – Councillor Adair proposed Councillor Ackroyd continue as Chairman, seconded by Councillor Cattell. The Council were in agreement. Councillor Ackroyd informed the Council that he would not be standing for re-election to the Council in 2015.

Vice Chair – Councillor Adair proposed Councillor Curran, seconded by Councillor Cattell. The Council were in agreement. Prior to the meeting Councillor Curran had informed Cllr Ackroyd that she would prefer to stand down as Deputy Vice Chair due to personal commitments. Cllr Curran re-considered her position and agreed to continue in this capacity for another year.

Tree and Footpath Warden – Roger Colwill agreed to continue as Footpath Warden. The Council were in agreement. The title of Tree and Footpath Warden will, in future, become Footpath Warden.

Snow Warden – Councillor Cattell agreed to continue as Snow Warden. The Council were in agreement.

- 4 MEMBERS' REGISTERED INTERESTS
Councillors were reminded to update any changes which have taken place since the Annual Meeting last year. Cllr Curran would check her details.
- 5 MINUTES OF PREVIOUS MEETING
The Minutes of the meeting held on Wednesday 5th March 2014 were approved with the following amendment. Para 9: The last sentence should read "It was agreed to Cllr Colwill's request for the BT Agreement to be signed upon receipt of building consent".
- 6 MATTERS ARISING
A letters of thanks had been sent to Mr J Randall for his help in pruning the trees along the Ramper. A further letter to Mr J Wells requesting additional landscaping around his new farm development, had been sent. No response had been received from Mr Wells at this time.

7 FINANCIAL CONTROLS

Councillor Ackroyd had met with the Clerk and confirmed that all procedures were being met in respect of the internal financial controls. The form was signed by Cllr Ackroyd after approval of the Council.

8 RISK ASSESSMENT (CLERK)

Councillor Ackroyd had met with the Clerk and confirmed that all requirements had been met with regard to the risk assessment. The form was signed by the Chairman after approval of the Council.

9 INTERNAL AUDIT REPORT (2013-2014)

Mr John Muncey had completed the internal audit. The Clerk would send a letter of thanks.

10 APPROVAL OF ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement was approved by Councillors and signed by the Chair and Responsible Financial Officer for submission to the External Auditor, Grant Thornton. The "Notice of Appointment of Date for the Exercise of Electors' rights" had been placed on the Notice Board.

11 APPOINTMENT OF INTERNAL AUDITOR 2014-2015

Mr John Muncey had confirmed he would be happy to carry out the audit next year.

12 CONFIRMATION OF ANY CONFLICT OF INTEREST BETWEEN COUNCILLORS AND AUDITOR

Councillors confirmed that there was no conflict of interest with the internal auditor.

13 FINANCIAL STATEMENT AND ACCOUNTS FOR APPROVAL

The financial statement had been circulated prior to the meeting. The following payments were approved.

Community Lincs (insurance renewal 2014-2015: Invoice Code 4000)	£223.77
Heartbeat Community Trust (Defibrillator)	£500.00

The Annual Accounts had been circulated prior to the meeting and were approved.

Cllr Ackroyd reported that Parish Clerks had been awarded a 1% increase commencing 1st April 2014. The Clerk's salary would also be raised to another spine level.

14 CORRESPONDENCE

Nottinghamshire County Council

The Parish Council's application for two more signs on the A60 under the Local Improvement Scheme (LIS) had not been approved due to significant cuts in Government funding. (n/letter)

Notts. County Council had received a report of overgrown vegetation encroaching a footpath along the A60 and were asking for details of owners. Cllr Adair reported he had already spoken with the Highways Dept as it was their responsibility to source the information.

Crime figures for March and April had been circulated by PC Kelly Warwick – no crimes reported in Bradmore. (n/letter)

Rushcliffe Borough Council

Under the Local Audit and Accountability Act 2014, small authorities with an annual turnover not exceeding £25,000, including parish councils, would be exempt from routine external audit, but will instead have to prepare an increased set of accounts. It was agreed that two signatures would still be required on cheques. (n/letter)

Modifications to Core Strategy

The Parish Council objected to the proposals to change Bradmore Parish from "washed over" to "inset". It was felt that Bradmore occupied a unique position within the Rushcliffe Green Belt, when the village is looked at as a whole, and makes a definite contribution to the openness of the Green Belt, such that it should retain its "washed over" status. Cllr Curran would word a response for the Clerk to send. (n/letter)

MISCELLANEOUS

Temporary lane closure on Bradmore Lane Between Bunny and Plumtree on Sunday 22nd June, for the Cycle Live Bike Ride. (n/letter)

15 PLANNING MATTERS (RBC DECISIONS)

Ref 14/00470/LBC Roger Colwill (GRANT PERMISSION)

Removal of telephone equipment and insallation of defibrillator – new sign
Main Street, Bradmore

Ref 14/00486/FUL Richard Kilbane (GRANT PERMISSION)

Repairs to garden workshop comprising removal of asbestos sheet roofing and area of wall; construct new tiled roof and other doors and windows.
99 Loughborough Road, Bradmore.

Ref14/00025/FUL Phillip Hall (GRANT PERMISSION)

Demolition of conservatory; single storey side and rear extensions
The Paddock, Farmer Street, Bradmore

16 DEFIBRILLATOR/TELEPHONE KIOSK

Cllr Colwill reported that planning permission had been received and BT could now remove the telephone in preparation for installation of the defibrillator by Community Heartbeat Trust (CHT). The Defibrillator Group would repaint the kiosk in the traditional colour. Residents would be informed of training events. It was hoped to have 10 volunteers for the telephone network. Seven had been received so far. Funds had been raised in 3 weeks as opposed to a few months as expected. Cllr Colwill gave thanks to Cllr Adair for his contribution of £500.

It had been decided it would be easier to run all expenses through CHT rather set up a separate bank account so all monies raised would be sent to CHT. After deduction of all costs (purchase/installation/repainting), there would be sufficient cover for 4-5 years of maintenance.

17 DOLPHIN MORRIS MEN

Dancing to commence at 8 pm and leave at 8:45 pm at Thursday, 29th May. Beer would be provided for the Morris Men.

18 VILLAGE FOOTPATHS

Cllr Colwill had submitted his report prior to the meeting.

19 AMENITIES

Notts. County Council would be requested to carry out work on the potholes at the south end of Farmer Street.

20 DATES OF FUTURE MEETING
Wednesday, 2nd July 2014.

The meeting closed at 8:45 pm.

Signed:

Dated: