

## BRADMORE PARISH COUNCIL

Minutes of the Parish Council Meeting held in the  
Methodist Church at 7:00 pm on Wednesday 4th March 2020

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Present: Councillor M Curran (Chair)  
Councillor J Nathanson  
R Hague (Clerk)  
No Public Present

Councillor J Aspin  
Councillor S Shipman

1 APOLOGIES: Apologies were received from Cllr P Gibbs and Cllr J Callan, also not present Cllr F Cattell and Borough and County Councillor R Adair

2 DECLARATIONS OF INTEREST (Personal and Prejudicial)  
None

3 OPEN SESSION  
No public present.

4 MINUTES OF THE MEETING HELD ON WEDNESDAY 8<sup>th</sup> JANUARY 2020  
The Minutes of the meeting held on Wednesday 8<sup>th</sup> January 2020 were approved and signed by Cllr Curran as a true account of the meeting. Proposed by Cllr Aspin, seconded by Cllr Shipman.

Further to the minutes of the last meeting it was noted the Clerk would add Cllr Shipman to the Councillor section of the website, Cllr Shipman to then add profile details. Cllr Curran still has three bags of winter salt for use in the village. The Clerk had still not received a response from the Planning Enforcement Officer at Rushcliffe Borough Council regarding the removal of the fence at Parkyns and would follow this matter up with Cllr Adair.

5 BOROUGH AND COUNTY COUNCIL REPORT  
Cllr Adair not present.

6 VE DAY COMMEMORATIONS  
The marquee, fish and chip van, bar and portaloos for the VE Day evening event on Friday 8 May have all been booked and the first flyer has been distributed to residents. The afternoon tea will be taking place between 2 – 4pm and will include poetry readings and a piper. The Methodist Church have purchased bunting for the railings outside the Community Hall. Cllr Shipman had counted suitable locations for the lamp post poppies and the Council agreed to purchase 20 subject to a volunteer ideally from the Events Committee being willing to put these up. The Events Committee are meeting again on 11<sup>th</sup> March and Cllr Nathanson will raise the subject of lamp post poppies and let the Clerk know following the meeting. The donations of £200 from the Parish Council and £200 from Cllr Adair's Community Fund towards the free afternoon events have been transferred to the Events Committee. Cllr Curran asked that the Events Committee provide an account to the Parish Council of how its donation is spent.

7 ANNUAL PARISH MEETING  
The Parish Council agreed to hold the Annual Parish Meeting and Annual Meeting of the Parish Council on the same evening of Wednesday 13<sup>th</sup> May in the Community Hall. Nottinghamshire Fire Service have agreed to give a presentation on home safety at the Annual Parish Meeting, however due to shift changeover they could not arrive until 7.30pm and should an emergency arise would need to leave the meeting. Timings for the evening were agreed with the Annual Meeting of the Parish Council taking place 6.15 - 7.15pm and the Annual Parish Meeting starting at 7.30pm, alongside Nottinghamshire Fire Service's presentation this meeting will include a Parish Council report and a report from the Events Committee on the VE Day Commemorations. Cllr Nathanson to arrange the refreshments and Cllr Shipman to put bollards outside the Community Hall for the fire engine. Cllr Curran circulated a draft poster which was agreed, distribution to be arranged closer to May. Cllr Curran noted that Bradmore Parish Council is 125 years old this year.

## 8 CLERK'S WORKING HOURS

The Clerk's overtime payment had been agreed by Councillors and details sent to the Accountant. Following the review of hours worked by the Clerk this financial year it was agreed to increase the working hours from April 2020 to 18 hours per month. The Clerk is to let the Council know if there are any months where hours worked is likely to be significantly greater.

## 9 FINANCE

### - Payments for Approval

The payments below were accepted by the Council. Clerk to transfer £1000 from the BMM Account to Community Account to cover the payments.

Date	Payee	Reason	Amount
20.02.2020	Bradmore Events Committee	VE Day Commemorations	£200.00
31.03.2020	R Hague*	Q4 Salary and Overtime	£1,239.22

\*Deductions to be made accordingly as specified by the Accountant and paid to HMRC.

### - Bank Reconciliation

The bank reconciliation was circulated to Councillors prior to the meeting.

### - Budget

An amended budget to include the increase in the Clerk's working hours, the cost of the lamp post poppies and a contingency for the website was circulated and accepted by Councillors at the meeting. The Parish Council are budgeted to run a deficit during the financial year 2020/21 and would need to consider an increase in the precept next year to meet future expenses such as the increase to the clerk's working hours and a replacement defibrillator. With regard to the defibrillator, Cllr Nathanson agreed to find out some more information about what might need replacing, when and how much it might cost, so the Parish Council can start to have a more informed discussion at its next few meetings. If fund-raising was required then it was suggested the Events Committee might consider helping with this.

## 10 PLANNING

20/00326/AGRIC – Rancliffe House, Loughborough Road – Erection of general purpose agricultural building. An objection response had been submitted by the Parish Council prior to the meeting.

20/00445/FUL – 29A Main Street - Single storey side extension, erect car port, add a parapet to the side and rear of existing roof, replace existing brick facing material to render, timber cladding (at front) and zinc cladding (at rear), replace existing concrete roof covering with single ply membrane, replace existing white UPVC fascias with zinc fascias and alterations to front drive – The Parish Council considered the application and agreed as it was outside of the conservation area and was set back from the road that a response of no objection should be submitted.

## 11 NEW RESIDENTS

The Councillors and Clerk were not aware of any new residents.

## 12 CRIME

There were no police reported incidents in January. The Parish Council were aware of the thefts of car number plates in February.

## 13 WEBSITE

There were plans for GroupBuzz to upgrade their websites to a word press system which should enable compliance with the accessibility regulations, although the date in which this would take place was unknown. It was agreed to review again in July when other options could be considered if the website would not be compliant by the September deadline.

## 14 CORRESPONDENCE

Falls Prevention Classes – An email had been received noting that the number of attendees at the Falls Prevention Classes had fallen and it may not be viable for the classes to continue. The Clerk had emailed the details to residents again and the posters were on the noticeboard in an attempt to evoke further interest.

Nottinghamshire and Nottingham Waste Local Plan Consultation – The Clerk had circulated details prior to the meeting, it was agreed not to send a response.

HSBC Banking Update – Cllr Curran had completed and passed a Safeguarding and Anti-fraud check with HSBC and had completed the mandate to update the key account controllers.

MyNotts App – Nottinghamshire County Council has launched an app, residents could use this to report and track highways problems.

15 FOOTPATHS

Due to the water levels not all footpaths are currently passable and the ground is very torn up. It was agreed to consider if any action was needed at the next meeting, by which time hopefully the weather will have improved.

16 AMENITIES

Village Litter Pick – The next litter pick was scheduled for Saturday 4<sup>th</sup> April at 10am followed by tea and coffee with the 3C's. Clerk to arrange a poster for the noticeboard and book the rubbish collection.

Flooding – The soakaway under Loughborough Road just past the last house (No. 63) heading towards Ruddington has been blocked, causing flooding to Mill Lane, the front garden of No. 63 and the neighbouring field. The water has been pumped out while a suitable solution is found. Unrelated, Severn Trent Water have been carrying out repair / drainage work at the end of Farmer Street. Clerk to contact Via about the surface water at the bottom of Far Street. the blocked ditch along Farmer St, neighbouring The Hay Barn and the blocked drain by the substation on Far Street.

17 DRAFT AGENDA (MAY)

Coronavirus – The Council considered the current coronavirus situation and agreed no action plan was necessary at present. Residents are urged to follow up to date government advice available at: <https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>

Agenda to include: Defibrillator, Morris Men, Policy Reviews and Annual Governance and Accountability Statement.

18 DATE OF NEXT MEETING

Wednesday 13<sup>th</sup> May 2020 – Community Hall

Annual Parish Council Meeting – 6.15pm

Annual Parish Meeting – 7.30pm

Meeting closed at 8.52pm.

Signed:

Dated: