

BRADMORE PARISH COUNCIL

Minutes of the Parish Council Meeting held virtually at 7:00 pm on Wednesday 13th May 2020

Present:	Cllr M Curran (Chair)	Cllr J Aspin
	Cllr J Nathanson (Vice Chair)	Cllr S Shipman
	Cllr P Gibbs	Cllr J Callan
	Cllr F Cattell	
	R Hague (Clerk)	
	1 Member of the Public	

Cllr Curran opened the meeting by explaining that the Annual Meeting of the Parish Council and Annual Parish Meeting had been postponed until 2021 due to the current coronavirus pandemic and emergency legislation which had been introduced.

1 APOLOGIES

Apologies were received from Borough and County Councillor R Adair.

2 AMENDMENTS TO STANDING ORDERS

Proposed amendments to Standing Orders to allow for meetings to be held and decisions made virtually had been circulated to councillors prior to the meeting. Councillors agreed to adopt these amendments, proposed by Cllr Curran and seconded by Cllr Cattell.

3 DECLARATIONS OF INTEREST (Personal and Prejudicial)

None

4 OPEN SESSION

No matters raised.

5 MINUTES OF THE MEETING HELD ON WEDNESDAY 4th MARCH 2020

The minutes of the meeting held on Wednesday 4th March 2020 were approved and signed by Cllr Curran as a true account of the meeting. Proposed by Cllr Aspin, seconded by Cllr Shipman.

Further to Item 4 of the minutes of the last meeting it was noted that the fence at Parkyns had now been removed.

6 BOROUGH AND COUNTY COUNCIL REPORT

Cllr Adair not present.

7 COVID-19

A WhatsApp Community Support Group has been set up which consists of 41 volunteers from the village. The group has been successful in supporting several residents with errands such as shopping, collecting prescriptions and posting mail, although there have been fewer requests than expected. It is intended to keep the group going and residents are encouraged to get in touch if they need support, or know of any residents who might need help. Contact details for the co-ordinators (Cllrs Curran, Callan and Gibbs) are in the leaflet distributed to each household in March which is also on both noticeboards and on the village website.

8 VE DAY COMMEMORATIONS

Cllr Gibbs provided an update. The events which had been planned for this year have been postponed until VE Day 2021. Residents decorated the village with bunting for VE Day, despite the social distancing there had been a great sense of community spirit. Cllr Gibbs had been surprised by the number of children in the village and plans next year will incorporate more events for families. A fantastic video of the village had been put together by one resident. Councillors agreed to leave the funding with the Events Committee until next year.

9 FINANCE

a) End of Year Accounts and Bank Reconciliation

The end of year accounts and bank reconciliation had been circulated prior to the meeting and were

accepted by councillors. Proposed by Cllr Curran and seconded by Cllr Cattell.

b) Payments for Approval

The payments below were accepted by the Council. The precept had been received so it was agreed the clerk would transfer £2000 from Community Account to the BMM Account.

Date	Payee	Reason	Amount
01.04.2010	D Dixon	Payroll 2019/20	£40.00
13.05.2020	ICO	ICO Subscription	£35.00
13.05.2020	D Dixon	Internal Audit Fee	£40.00
13.05.2020	Community Heartbeat Trust	VETS Costs	£100.00
13.05.2020	Community Heartbeat Trust	Defibrillator Maintenance	£126.00
13.05.2020	BHIB	Insurance	£196.62

c) Budget

The final budget had been circulated prior to the meeting with updated year-end figures for 2019/20 and amendments as per the last meeting.

10 INTERNAL AUDITOR'S REPORT

Cllr Curran read out the Internal Auditor's Report which had been circulated prior to the meeting.

11 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) – SECTION 1

The Annual Governance and Accountability Return had been circulated prior to the meeting. Councillors accepted the Annual Governance Statements in Section 1 and the AGAR was signed by Cllr Curran.

12 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) – SECTION 2

The Annual Governance and Accountability Return had been circulated prior to the meeting. Councillors accepted the Accounting Statements in Section 2 and the AGAR was signed by Cllr Curran.

13 CERTIFICATE OF EXEMPTION

The Council confirmed it was exempt from the compulsory external audit and the completed Certificate of Exemption was signed by the Cllr Curran and the clerk.

14 POLICY REVIEWS

- (a) Standing Orders
- (b) Code of Conduct
- (c) Risk Management Scheme
- (d) Financial Regulations and Internal Controls
- (e) Publication Scheme
- (f) GDPR Policies
- (g) Assets Register

The above policies were reviewed by the Council and with the amendments to Standing Orders under Item 2 it was agreed all policies were up to date.

15 PLANNING

20/00445/FUL – 29A Main Street - Single storey side extension, erect car port, add a parapet to the side and rear of existing roof, replace existing brick facing material to render, timber cladding (at front) and zinc cladding (at rear), replace existing concrete roof covering with single ply membrane, replace existing white UPVC fascias with zinc fascias and alterations to front drive – The Parish Council considered the revised plans and agreed the original response of no objection still stood.

16 CORRESPONDENCE

Due to the coronavirus outbreak the Morris Men have cancelled their visit to the village in May.

A resident raised concerns about the number of bonfires in the village and surrounding area. Residents are

asked to be considerate particularly during the coronavirus outbreak where bonfires may aggravate respiratory symptoms. Residents should report regular occurrences to Rushcliffe Borough Council.

Two residents had contacted the Parish Council about the amount of dog fouling in and around the village. The Rushcliffe Borough Council dog warden had been contacted after the last meeting and had placed signs on the lamp columns in the village itself, however the bridleway on Moor Lane was the main area of concern for dog fouling. The number of dog walkers using the parish footpaths and bridleways had increased during lockdown. Residents are reminded to pick up their dog's mess and dispose of it in a bin.

One resident had reported feeling threatened by a loose dog off its lead on the Moor Lane bridlepath, and there had also been reports of dogs off their leads in fields near horses. In these instances residents should contact the police and/or the dog warden (0115 981 9911 during office hours or 0115 981 1143 out of hours).

Nottinghamshire County Council plans to reopen some of their waste and recycling sites from Monday 19th May.

17 AMENITIES

The footpath along the main road to Bunny is very overgrown, the clerk had previously reported this, however only urgent work is being carried out during the current lockdown period.

The footpath through the large horse field from the top of the Moor Lane bridleway is very uneven as the ground became very churned up during the wet weather last winter. Straw has been used to help with the surface, however it is understood that the horse owners will try to pre-empt this problem next winter.

18 DRAFT AGENDA (JULY)

July meeting likely to be held virtually, no specific agenda items proposed.

19 DATE OF NEXT MEETING

Wednesday 1st July 2020 – 7.00pm

Meeting closed at 7.53pm.

Signed:

Dated: