

BRADMORE PARISH COUNCIL

Confirmed Minutes of the Parish Council meeting held in
the Church Room at 7:30 pm on Wednesday 4th November 2015

Present: Councillor R Adair (Chair)
Councillor R Colwill (Vice Chair)
Councillor J Nathanson
Councillor C Skoyles
The Clerk

- 1 APOLOGIES: Cllrs K Buksmann (School commitment); F Cattell (family illness)
- 2 DECLARATIONS OF INTEREST (Personal and Prejudicial): None

OPEN SESSION

Mr M Oldham in attendance

- 3 MINUTES OF PREVIOUS MEETING
The Minutes of the Parish Council meeting held on Wednesday, 2 September 2015 were approved with the following amendments:
 - Item 3 - replace the word Annual with Parish
 - Item 4 - replace the word Material with "Minutes of a Neighbourhood Watch meeting 2002"

- 4 FINANCE
The Financial Statement had been circulated prior to the meeting. The Clerk reported that HSBC had waived the cancellation charge of £10 (Cheque No 100823). Approval was given for £200 to be transferred from the Business Account to the Current Account, leaving a balance of £299 after payment of approved cheques. Funding of £200 for plants and bulbs had now been received from Nottinghamshire County Council's Community Fund as requested by Cllr Adair.

Cllr Skoyles had completed the Bank reconciliation verifications for the six month period (April-September 2015) and found these to be satisfactory.

The Clerk had received the completed Annual Governance Statement from Grant Thornton (External Auditors) for 2015/2015, which had been approved.

- 5 CORRESPONDENCE

NALC

The Council had been notified of a grant of £4.7m from DCLG, available over three years, which would help smaller authorities meet the requirements of the Transparency Code. A completed questionnaire had been submitted to NALC requesting funding to set up a village website, and also for a printer/scanner. Cllr Adair commented that a competent person would need to be found to develop the website. *(See Item 6 below)*

KMPC Pharmacy, Keyworth had requested their details be advertised in the Parish. Councils cannot become involved with the promotion of commercial enterprises.

Nottinghamshire County Council

Due to works being carried out on behalf of Network Rail, Bradmore Lane at Plumtree will be fully closed from 0830 hours until 1730 hours on Monday 9th November 2015 to enable a safety examination of the railway bridge. (See notice boards)

The Clerk had received a number of copies of the "Your Life" publication for the over 55's which would be delivered to residents.

Rushcliffe Borough Council will be implementing a new system for Parish Councils to view and submit comments on line for planning applications. Parish Councils would be required to register with a generic email address and password.

Healthwatch - The RUSHCLIFFE COMMUNITY & VOLUNTARY SERVICE would be offering free coffee and cake in the Wellington Café at Cherry Lane Nurseries, Bradmore, on WEDNESDAY 25TH NOVEMBER to chat about local services and social care. (N/letter)

BRADMORE AND BUNNY ART TRAIL

Stephen Reid FRSA would like to contact local artists for inclusion in an Arts Open Studio trail supported by a Nottinghamshire not-for-profit organisation to benefit the community and local artists. (N/letter)

6 WEBSITE

Cllr Colwill had circulated for approval details of the proposed application for funding for a website and printer/scanner (£1390) under the Transparency Fund for Smaller Councils. Mr A Fairbrother had offered assistance with the setting up of the website if the application proved successful. In addition to Mr Fairbrother, Cllr Colwill suggested the group consist of himself, and two other councillors. Cllr Skoyles suggested using teenagers in the village as editors. Senior residents may be able to provide photos and history of the village. Cllrs approved the application with a suggestion from Cllr Maxwell that three year's maintenance be requested, instead of two years. Cllr Adair offered Cllr Colwill support and help from the Parish Council if he would be willing to take on the project.

7 PLANNING MATTERS

Ref 15/00972/FUL (RBC Grant Permission)
Mr Mark Woodhouse Installation of a 1.9Mw Solar Farm
Land Off Mill Lane, Long Manor Farm, Asher Lane, Bradmore

8 CLERK'S APPRAISAL

Cllr Cattell had requested a copy of the Clerk's Job Description for drawing up appraisal forms. Since the Clerk had never received a job description, only guidelines from the previous Clerk, the Clerk forwarded a sample document from the SLCC (Society of Local Clerks). NALC did not have a template for a Clerk's job description.

9 REMEMBRANCE SUNDAY – 8th November 2015

The approved cheque for £25 towards refreshments following the recital by the RHR Cadets would be sent to the Methodist Community Church. Posters had been sited on the notice boards and the Clerk had informed Mr D Kerr.

10 CAROL SINGING – Thursday 17th December 2015

Mrs Oldham had confirmed both the date and the hosts (Mr and Mrs D Garner). Cllr Maxwell reported that Mr T Maxwell had not been able to secure the help of sixth form students to assist with the music. The Clerk had ordered the Christmas Tree.

11 NEW YEAR'S DAY WALK

Mr & Mrs R Wilby had volunteered to lead the walk again. Mr Tony Brecknock had contacted Vintage Wines who had agreed the price of wines and soft drinks would not be increased from last year's prices. Cllr Nathanson offered to co-ordinate donations of food.

12 AMENITIES

Five Councillors and seven residents (Mr and Mrs Sigsworth, M Marchant, P Hall, T Maxwell and Mr and Mrs Downer) assisted with the village tidy up. Weeding of the flower bed on the A60 was carried out by Mr and Mrs Downer. (Apologies from M Oldham who could not attend).

Cllr Colwill offered to store the five free bags of salt which would be requested from the Borough Council by the Clerk, bringing the total number of bags in storage to 26. The Clerk was asked to contact Cllr Cattell (Snow Warden), to request a plan for gritting in the village.

13 NEIGHBOURHOOD WATCH/POLICE PRIORITY SETTING GROUP

Cllr Maxwell had attended a meeting of the Police Priority Setting Group and had spoken to various members about the role of the Neighbourhood Watch Co-ordinator. Cllr Maxwell would be happy to take on the role and requested the title be changed to Neighbourhood Watch Representative. Future emails regarding crime would be circulated by Cllr Maxwell.

14 PARKING AND SAFETY

Cllr Maxwell had contacted Nottinghamshire County Council after being approached by a resident regarding the question of parking and safety at blind corners in the village. The County Council's response was:

1) Given that there are roughly 800 requests per year for the installation of double yellow lines, sites are prioritised against a set of criteria which it was unlikely Bradmore would meet.

2) Installation of visibility mirrors on the public highway is not undertaken by Notts County Council any longer. However, a privately funded installation on a landowner's site, subject to Conservation planning constraints, would be outside the County Council's jurisdiction.

Cllr Maxwell will therefore assess the potential sites for visibility mirrors and report back to the next Parish Council meeting.

15 FOOTPATH WARDEN

Report circulated prior to the meeting (n/b and n/letter). Cllr Colwill had contacted a farmer in Bunny after being contacted by a Bradmore resident who feared that her dog had been poisoned by contaminated grain on, or adjacent to a public footpath. The farmer had assured Cllr Colwill that the seed dressing was non-toxic, and that it would not pose a risk to animals. Dog walkers would be reminded (via newsletter) to keep their dogs on a lead when walking through fields with livestock and horses.

16 NEW RESIDENTS

- (a) The "Meet and Greet" had been cancelled prior to the meeting due to confusion within the village as to whether or not the meeting could be restricted. Five new residents had responded to Cllr Skoyles. The event would be arranged in the New Year by Councillors as individuals and organised outside of the Parish Council remit. Cllr Colwill offered to pay for the room hire.

- (b) Welcome Pack – The Clerk provided costs for the printing of George Randall’s booklet, recollecting Bradmore village life over many years. Cllr Maxwell suggested this would be more appropriate to the History section on the Village Website, rather than inclusion in the Welcome Pack. The Clerk would continue with updating the Welcome letter.

17 DECISION MAKING AT MEETINGS

Cllr Skoyles questioned a decision which had been taken after the September meeting regarding the cancellation of the planned “Meet and Greet” session and the purchase of refreshments. Cllr Maxwell had contacted Councillors to agree this action on hearing there had been too few responses from new residents, and confusion as to whether this might constitute an ‘open’ meeting to which any parishioner would be allowed to attend. Not all Councillors had responded.

Cllr Adair reminded Councillors that having bi-monthly meetings would occasionally result in decisions having to be made between meetings. All such cases should, in the first instance, be reported to the Clerk and Chair, prior to circulation to Councillors for consideration.

18 DRAFT AGENDA (January)

19 NEXT MEETING

Wednesday, 6 January in the Methodist Community Hall.

The meeting closed at 8:50 pm.

Signed:

Dated: