

BRADMORE PARISH COUNCIL

Minutes of the Bradmore ANNUAL COUNCIL meeting held in the Bradmore Community Hall at 6:45 pm on Wednesday 4th May 2016

- Present: Councillor R Adair (Chair)
- Councillor F Cattell (Snow Warden)
- Councillor R Colwill (Footpath Warden)
- Councillor C Skoyles
- Councillor S Maxwell
- Councillor J Nathanson
- Councillor K Buksmann (co-opted)
- The Clerk

- 1 APOLOGIES: None
- 2 DECLARATIONS OF INTEREST (Personal and Prejudicial): None

OPEN SESSION

- 3 ELECTION OF OFFICERS
Chair – Cllr Reg Adair was proposed by Cllr Colwill, seconded by Cllr Cattell. Agreed by the Council.

Vice Chair and Footpath Warden – Cllr Roger Colwill was nominated by Cllr Adair, seconded by Cllr Nathanson. The Council were in agreement.

Snow Warden – Cllr Cattell was nominated by Cllr Colwill, seconded by Cllr Buksmann. The Council were in agreement.

Assistant Snow Warden – It was agreed this would not be required.

Declarations of Acceptance of Office in respect of all Councillors present were signed in the presence of the Clerk.

Cllr Skoyles’ handed a letter of resignation to the Chair and Cllr Adair thanked her for her work and time during the previous year. The Clerk was asked to inform RBC of the casual vacancy and place advertisements (n/board & website)

- 4 Members’ Registered Interests
Councillors were reminded to contact the Rushcliffe BC Monitoring Office with any changes which had taken place since the last Annual Meeting, with a copy to the Clerk.
- 5 MINUTES OF PREVIOUS MEETING
The Minutes of the meeting held on Wednesday 2nd March 2016 were approved and signed.
- 6 GOOD COUNCILLORS’ GTUIDE
“Changes to the 2016 Good Councillors’ Guide” had been circulated prior to the meeting.
- 7 STANDING ORDERS
Model Standing Orders PART TWO 2010 had been updated with regard to the filing and recording of meetings, and circulated to Councillors prior to the meeting.
- 8 INTERNAL FINANCIAL CONTROL FORM and RISK ASSESSMENT 2016-2017
Approved.

- 9 APPROVAL OF ANNUAL GOVERNANCE STATEMENT (2015-2016)
 Grant Thornton had been appointed as the External Examiners for the final year and had organized a presentation entitled "External Audit Briefing", which was attended by the Clerk. Mr John Muncey had agreed to audit the accounts for the final year. Mr D Dixon would be the qualified internal examiner commencing 2016/2017.

Section 1 of the Annual Governance Statement now required completion by full Council prior to the internal audit.

- 10 ANNUAL ACCOUNTS (2015-2016)
 The accounts were approved and would be passed to Mr Muncey for the audit.
- 11 CONFIRMATION OF ANY CONFLICT OF INTEREST BETWEEN COUNCILLORS AND AUDITOR
 Councillors confirmed there was no conflict of interest with the internal auditor.
- 12 FINANCIAL STATEMENT AND PAYMENTS FOR APPROVAL
 Circulated prior to the meeting and payments approved:

04/05/2016	Bradmore Meth Church Rm Hire (04/05/2016)	21.00
04/05/2016	M Mills (Clerk's Expenses) Printer cartridges (1 blk, 1 colour)	31.78
04/05/2016	AON Insurance Renewal (01/06/2016-31/05/2017)	213.58
04/05/2016	Brian Bennett (replace perspex on n/b)	110.00

Two quotes had been received for replacing the Perspex glazing in the notice board on the A60. Mr Brian Bennett for £110 and Marshall & Co for £192 (incl VAT). Payment was approved as above

The Precept of £3,000 had been received on 28th April and will appear in the financial statement for July. A transfer of £2,500 was authorised from the Community Account to the BMM account, which will leave balances of £440.01 and £8,424.58 respectively.

The cost of insurance with AON from 1st June 2016 had increased from £206.75 to £213.58. Councillors declined to take the option of take a three year agreement which would have saved an additional 5% (£10.68) p.a.

- 13 PLANNING (No Objections)
 16/00429/FUL Mr & Mrs H Birch Single Storey Extension at Blackcliffe Farmhouse, 75 Loughborough Road NG11 6PA
- 16/00336/FUL John A Wells Ltd Bulk loading bin: two bay extn to grain storage bldg under construction under permission ref 15/00996/FUL at Barn Farm House, Barn Farm, Flawforth Lane.
- RBC (Granted)
 Notice of proposed works to trees in Bradmore conservation area:
 Lop 3 Silver Birch and 2 conifers at 1 Manor Farm Cottages.
- 14 WEBSITE
 Editor training (S Clark, M Mills, D Wilby) had taken place at Cllr Colwill's residence. The village event on 17th March was a success. Sheila Clark and John Randall have been of great assistance in developing the History section of the site.

Approximately £260 would be spent on a new printer/scanner (incl ink) for the Clerk. £120 had been spent on hosting the website for the first year. £240 would be ringfenced for 2017/2018 and 2018/2019.

15 CORRESPONDENCE

CYCLE LIVE NOTTINGHAM – 26TH JUNE will be passing through this area. The event will be coming along the A60 from Ruddington, before turning left onto Plumtree Road. In previous years traffic lights have been erected on the blind summit on Plumtree Road.

Nottinghamshire County Council are promoting a new website bringing together a range of information for the public (activities, groups and events; childcare providers; support for young people with special educational needs; social care support and information). Leaflets available from the Clerk.

Nottinghamshire residents now need to register to use the county's recycling centres. Nottinghamshire.gov.uk/registerstorecycle or 0300 500 80 80. See notice boards and website.

16 DOLPHIN MORRIS MEN

Approximately 10 Morris Men will be visiting the village on Thursday, 7th July at 8pm. Cllr Maxwell volunteered to organize the refreshments.

17 FOOTPATH WARDEN

The Clerk had received a complaint about the uneven state of the Moor Lane footpath, making it dangerous for walkers. This was due to rabbit holes, erosion due to rainwater and general wear and tear. Footpaths/bridleways are not the responsibility of the Parish Council. Cllr Colwill would speak to the appropriate person at Notts CC. with a view to organising remedial work.

18 NEIGHBOURHOOD WATCH

One resident had taken up the offer of Smartwater Protection at £18 plus free registration with the Police.

19 AMENITIES

Streetwise had given a quote of £189.54 for tidying the area next to the bus stop. Cllr Cattell offered to secure a more competitive quote.

Cllr Colwill reported evidence of nitric oxide inhalers by the bus shelter.

20 DATES OF FUTURE MEETINGS (2015/2016) had been circulated prior to the meeting.

POST MEETING NOTE: As the Annual Return was required by Grant Thornton no later than 1st July, the next Parish Council meeting would take place on Wednesday 29th June instead of Wednesday 6th July as previously arranged. Details to be posted on the notice boards and website.

21 DRAFT AGENDA (7th September 2016)

Cllr Adair closed the meeting at 7:50 pm by wishing Cllr Skoyles all the best for the future.

Signed:

Dated: