

# Jericho Road Project

## **Trustees' Annual Report and Financial Statements 2015**

Period of accounts  
Start date: 1<sup>st</sup> January 2015  
End date: 31st December 2015

Company number: 7868116  
Charity number: 1145740

**Charity name:** Jericho Road Project

**Registered charity number:** 1145740

**Company limited by guarantee number:** 7868116

**Charity's principal address and registered office:**

Flat 1A  
Chestnut Grove  
Nottingham  
NG3 5AD

**Charity trustees:** Mrs Allison Kay Wainman (Chairperson)  
Rev Richard Clark  
Mrs Susan Clark (Treasurer)  
Mrs Andrea Shea  
Mrs Stephanie Smith (Company Secretary)  
Mr Geoff Walker (appointed 25<sup>th</sup> June 2015)

**Independent Examiner:** Mr Michael Cartwright

### **Reference and administrative information**

The company is limited by guarantee not having a share capital. It was incorporated on 1<sup>st</sup> December 2011 and is registered with the Charity Commission.

### **Governing document**

The Jericho Road Project is a charitable company. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

### **Governing body**

The charity's Trustees are listed above. The Trustees also constitute the Board of Directors who accept overall responsibility for operational, financial and constitutional matters.

### **Recruitment and training of Trustees**

Trustees are appointed as and when seems fit according to the needs of the charity.

New Trustees would already be aware of the practical work of the charity and are supplied with a 'New Trustee Pack' with information including:

- The obligations of Trustee Membership;
- The Jericho Road Project's Memorandum & Articles of Association, Mission and Values and Business Plan;
- Most recent Annual Report and Accounts and Fundraising Strategy.

The Board of Trustees, as the company's directors, are legally responsible for the overall management and control of the charity and meet at least eight times a year. The day-to-day running of the project is delegated to the staff team.

## **Risk management**

The Trustees actively review the major risks that the charity may face. They continually monitor and control these risks to mitigate any impact that they may have on the charity in the future.

Through the risk management processes established by the charity, the Trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable, but not absolute assurance, that major risks have been adequately managed.

Key controls used by the charity include:

- Formal agendas for all Board and Committee activity;
- Strategic planning, budgeting and accounting;
- Formal written policies;
- Clear authorisation and appraisal levels; and
- Vetting principles as required by law for the protection of the vulnerable.

## **Objectives**

The objects for which the charity is established are:

- To advance the Christian faith in accordance with the Statement of Faith for the benefit of the public in the City of Nottingham and in such other parts of the United Kingdom or the world as the directors of the charity may from time to time think fit;
- To aid persons who are in need by reason of their involvement in the sex industry and/or drug abuse and/or homelessness or those who are at risk of becoming involved as such in the City of Nottingham and in such parts of the United Kingdom or the world as the directors of the Charity may from time to time think fit;
- To relieve poverty amongst sex industry workers and their dependants in the City of Nottingham and in such other parts of the United Kingdom or the world as the Directors of the charity may from time to time think fit by providing education and advice on health, housing and financial issues;
- To advance education and awareness of the condition and needs of sex industry workers.

## **Summary of the main activities undertaken for the public benefit in relation to these objects:**

There are now fewer than 100 women involved in street based prostitution in Nottingham which represents a decrease since 2004 when 250 were recorded by police. However, there is an increase in women working in other ways from off-street locations, utilising mobile phones and social media to engage with clients. The Jericho Road Project has contact with the majority of the women working on-street, supporting them to make important life changes. Many of the women rely on the Jericho Road Project for food, clothing and other essentials as well as for emotional support and social contact. The project is able to refer the women on to other services, such as housing or substance misuse support. Project staff can also support those women who wish to move away from prostitution and drug addiction.

The work of the Jericho Road Project consists of five main strands:

- **Outreach**  
Volunteer teams visit Nottingham's red light district on two to three evenings each week, offering food, drinks and other necessities as well as a listening ear to women working in the area.
- **Drop-in**  
The 'Life Centre' drop-in operates on two to three afternoons each week and one evening. This provides an opportunity for female sex workers to access emotional support and signposting to other services in the city, as well as hot food, toiletries and other necessities. They can also engage in craft activities which can help to improve self-esteem and mental health.
- **Off-street**  
A small team of volunteers seeks to engage with women who are sex working in off-street environments such as massage parlours or flats.
- **Prison visiting and resettlement**  
Women are visited whilst in prison and then supported on their release to find suitable accommodation and with other needs they may have. We now work in partnership with a housing charity to house and support women in need of supported housing for up to two years. We currently have one two-bedroom house available.
- **Befriending**  
A team of volunteers are available to meet with the women on a one-to-one basis, women are assessed and then offered more focused and individually tailored support.

### **Main achievements during the year**

Our aims for 2015 were:

1. The further development of the project in the following areas:
  - To further develop our off street work and also increase the size of the off street volunteer team;
  - To further establish the Befriending arm of the project by recruiting and training volunteers to increase our team to 16 befrienders.

In addition to the above to:

2. Celebrate Jericho Road Project's 15th anniversary and engage supporters.

### **Our objectives:**

Continue to engage with sex workers throughout all areas of the project including through special events, providing appropriate person-centred support to enable them to choose a life away from the sex industry.

- Carry out street outreaches at least twice per week.
- Carry out monthly prison visits and twice per month at Peterborough (where most of our women are when in prison).
- Increase the number of women being resettled and supported in resettlement.
- To establish contact with women in three brothels or other off-street situations;
  - Develop a team of volunteers led by staff to work in this context.
- Provide Life Centre (drop-in) sessions at least three times per week;
  - Increase the number of women contacted during outreach using the Life Centre.
  - Open one late night Life Centre.
- Carry out referrals and sign posting as appropriate to other agencies.
- Carry out a programme of fundraising in order to widen our supporter base.
- Continue to maintain and develop networking relationships with appropriate agencies and voluntary groups.
- Increase the number of volunteers for all areas of the project – ensuring we deliver appropriate training and support.
- Develop contact with 15 or more women through our Befriending programme.
- Recruit and train a team of 14 Befriending volunteers.
- Maintain a house for women needing supported housing on a short term basis.

### **Our performance:**

In 2015 we engaged with 161 individuals in total, which is an increase from 2014 of 23 women. Of the 161 individuals 68 of these were new contacts.

We achieved a total of 98 street outreaches engaging with 63 different women, compared with 64 women in 2014.

We visited women in five different prisons – Drake Hall, Foston Hall, New Hall, Rampton and Peterborough, with Peterborough being the most frequently visited. We visit women in Peterborough prison once a month and twice if possible. In 2015 we made 23 visits to prison, contacting a total of 35 women. We also supported women in prison through letter writing.

9 individual women were supported in resettlement, including three women staying at different times in our supported house, which was opened in October 2014.

In 2015 our aim was to make contact and establish a relationship with at least one additional brothel. This was achieved; we established relationships with two additional brothels and we connected with 56 women working off-street in 2015. We made 89 visits across the year to off-street venues. This is a growing area in the work of the Jericho Road Project, with further team recruitment and brothel contacts planned in the coming year.

We aim to provide three drop in sessions per week at our Life Centre, and we achieved 140 sessions in total in 2015. We held special event days and celebrations including pamper days, Christmas meals, and an Easter celebration. We supported 17 individual women in Life Centre.

16 women were supported through our Befriending programme. We recruited and increased our befriending team from 14 to 16 volunteer befrienders.

In October 2014 we opened a supported house provision for two women in partnership with a local housing charity and a local church. In 2015 three women were housed and supported at different times throughout the year.

The Jericho Road Project is “volunteer led” with around 50 volunteers working for the project at any one time. A volunteer training programme is in place and on-going support to volunteers is offered by the Volunteer Manager. Regular “Team Time” evenings were held for our Volunteer team and a recruitment drive increased our volunteer base across all areas of our work.

A minimum of nine referrals were made to other agencies on behalf of the women. These included drug and alcohol mentoring, health and social services, furniture projects, housing services and resettlement.

Fundraising objectives: We have a rolling programme of fundraising including applications to grants and trusts. Work is carried out to promote the project and develop the support base. A regular newsletter is produced by our Volunteer Manager and circulated to contacts and supporters. We have around 30 churches supporting the project. Regular presentations were carried out to interested groups. This sometimes included a stall selling goods and crafts from our small social enterprise, ‘Wonderfully Made’.

The project continues to maintain and develop appropriate contacts and networking with agencies such as the police service, probation, housing, health and social care and other voluntary sector groups.

The Project is overseen by the board of trustees and 11 meetings are held throughout the year where project development, business planning, project performance, project area reports and accounts are considered.

### **Our 2015 statistics:**

Total No. of Clients Seen\*: 161  
No. of new Clients Seen\*: 68

#### **No of Clients:**

Seen on outreach\*: 63  
Seen on off street visits: 56  
Visited the base: 17  
Visited in prison: 35  
Supported through befriending: 16  
Supported in JRP housing: 3

#### **No. of Contacts with Clients made:**

During outreach: 339  
During off street: 162  
In prison: 95  
No of referrals: 8  
Befriending sessions: 54

#### **Project Areas**

No of Outreaches: 98  
No of Off Street visits: 89  
No of Drop-in sessions: 140  
No of visits to prison: 23

No of befriending visits: 49

*\* These figures are based on recognition codes given by the clients and may be unreliable with new clients seen on outreach*

*\*\* does not include off street*

### **Additional information regarding how our activities deliver public benefit**

The above report describes the activities undertaken during 2015 to further the Jericho Road Project's charitable purposes for the public benefit, and the outcomes (beneficial difference) achieved in the lives of members of the public as a result of those activities.

Equal access to our services is extremely important to us. We operate a robust equal opportunities policy and are committed to providing our services to all without discrimination. The services of the charity are, however, directed at women as the vast majority of those working in the sex industry are female. Any female within this group has the opportunity to benefit.

The Jericho Road Project does not charge a fee for any of its services. Residents of any area can benefit from the Jericho Road Project's services, although in practice most beneficiaries are from the greater Nottingham area, since that is where the services are based.

### **The charity's policy on reserves**

This Reserves Policy relates to our General Funds only. This includes our Bank account and COIF Charities deposit account.

No restricted or endowment funds are included in this policy.

The Jericho Road project aims to hold reserves amounting to approximately three months' average expenditure. This is to enable the Jericho Road project to carry on meeting the needs and reaching out to the vulnerable women we serve, if there was ever a funding shortfall, whilst further funds were sought.

As at the end of the last financial year our General Fund reserve was £14,000. This rose to £27,000, in 2015 and will be reviewed in order to adequately meet any change in the overall expenditure of the project in future years.

### **Further financial information**

Jericho Road Project's principal source of funds is through grants and trusts. Our funders include Thomas Farr, The Church Urban Fund and Grace Dieu. Research is carried out to identify possible funders and grant applications are made on a rolling programme. Donations are received from other groups such as local churches and regular and one off giving from individuals. We seek funding from a range of sources to ensure that our income is sustainable and not overly dependent on one source of funding. We make use of 'in kind' support by receiving donations of food, good and other items and over 50 hours per week of volunteer time. We benefit from office premises being provided at a reduced rate.

**The Trustees declare that they have approved the report above.**

**Signed on behalf of the charity's Trustees:**

Signature(s).....

Full name(s).....

Position (Chair, Secretary etc).....

Date.....

## **Independent examiner's report to the trustees of Jericho Road Project**

I report on the accounts of the company for the year ended 31st December 2015, which are set out below.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Michael Cartwright

Relevant professional qualification or body: GCMA

Address: 19, Chetwynd Road, Toton, Nottinghamshire, NG9 6FW

Date: 24<sup>th</sup> May 2015

## Jericho Road Project

### Statement of Financial Activities for the period January 2015 to December 2015

#### Income

Voluntary income	89,983
Activities for generating funds	1,028
Investment income	115
Incoming resources from charitable activities	0
Other income	0
<b>Total income</b>	<b>91,126</b>

#### Expenditure

Costs of generating voluntary income	2,400
Costs of fundraising trading	56
Charitable activities	72,593
Governance costs	0
Support costs	0
<b>Total expenditure</b>	<b>75,049</b>

## Jericho Road Project

### Abbreviated Balance Sheet as at 31<sup>st</sup> December 2015

	2015
	£
<b>Fixed assets</b>	
Tangible assets	0
Intangible assets	0
<b>Total fixed assets</b>	<u>0</u>
<b>Current assets</b>	
Stocks	0
Debtors	0
Cash at bank and in hand	50,081
<b>Total current assets</b>	<u>50,081</u>
<b>Creditors</b>	
Creditors: amounts due within one year	<u>0</u>
<b>Net current assets</b>	<u>50,081</u>
<b>Total assets less current liabilities</b>	<u>50,081</u>
Creditors: amounts due after one year	<u>0</u>
<b>Total net assets</b>	<u>50,081</u>
<b>Capital and reserves</b>	
Called up share capital	0
Retained funds reserve	50,081
<b>Total capital and reserves</b>	<u>50,081</u>

The notes form part of these financial statements